

James Logan Elementary School

Family Handbook

2022-2023

James Logan School Creed

I am a winner of excellence in every way.

What I think, I can write, I can read, and I can say.

I will always say “yes” to right. I will always say “no” to wrong. With all others, I will try to get along.

Respect I’ll give, respect I’ll earn. I know that I come to Logan School to learn.

There are some things no one can take from me: my pride, my self-discipline, and my awesome dignity!

I will do my best to excel in every way, for I am a winner of excellence today and always.



1700 Lindley Avenue
Philadelphia, PA 19141
215-400-3670 (phone)
Logan.philasd.org (website)

Administration:

M. Grill - Principal

K. Brady - Assistant Principal

R. Washington - Climate Manager

JAMES LOGAN ELEMENTARY

WHO WE ARE: James Logan Elementary is a K -5th grade public school located in the Logan section of the city, pre-K is available. The staff of James Logan Elementary School provides a safe, nurturing environment where all students feel loved! We promote academic excellence, maintain high expectations; prepare our students for college and careers; foster a positive school climate that respects and values diversity. Logan Elementary is one of the 17 Community Schools in Philadelphia
JAMES LOGAN ELEMENTARY IS ABOUT THE SERIOUS BUSINESS OF LEARNING!!

SHARED RESPONSIBILITY

We work together and have a shared responsibility for what we do and for our learning.

HIGH EXPECTATIONS

We have high expectations to be prepared for high school, college, and career.

KINDNESS

We partner with our community and celebrate each other's success.



OUR SCHOOL PRIORITIES

- 1) Culture:** We will create safe, welcoming and healthy spaces and relationships with all students, staff, and our Logan community.
- 2) Instruction:** We will provide culturally relevant and academically rigorous instruction to all students.

School Phone: 215-400-3670

Principal: Matthew Grill

School Address: 1700 Lindley Ave., Phila 19141

 THE SCHOOL DISTRICT OF
PHILADELPHIA
COMMUNITY SCHOOLS



**IN ADDITION TO THE AMAZING STAFF AT LOGAN
WE OFFER THESE ADDITIONAL RESOURCES**

After-School Programming

Attendance Case Manager

Before Care

Community School Coordinator

STEP -Support Team for Educational Partnerships



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**THE SCHOOL DISTRICT OF
PHILADELPHIA
COMMUNITY SCHOOLS**

The School District of Philadelphia
James Logan Elementary School

1700 Lindley Avenue
Philadelphia, PA 19141



Matthew W. Grill, Principal
mgrill@philasd.org

Telephone: (215)-400-3670
Fax: (215)-400-3671

The staff of James Logan Elementary School will provide a safe, nurturing environment where all students feel loved! We will promote academic excellence and maintain high expectations for all students. We will prepare our students for college and careers. We will foster a positive school climate which respects and values diversity.

Dear Logan Families,

I would like to welcome you to the 2022-2023 school year! I hope that everyone had a relaxing and enjoyable summer and that your children are ready to learn. We are looking forward to working collaboratively with you to nurture your child's academic, social and emotional growth.

This year we will continue to work to foster open lines of communication between the school and the home to ensure student success. Here are several things you can do at home to help your child have a successful school year.

- Send your child to school every day and on time.
- Make sure your child gets eight hours sleep each night.
- Establish a routine for studying. Give your child a quiet corner to read and regular time to do homework.
- Keep in touch with your child's teacher via email, dojo, telephone, notes, or letters.
- Attend school-wide events, classroom events, and conferences.
- Celebrate your child's success (giving verbal praise), no matter how small it may seem. This will keep your child enthusiastic about learning and proud of their work.

Throughout this handbook there are checks for you to ensure you have taken the necessary steps to stay informed. There are clear directions in the appendices that will guide you through the process. A copy of this is available on Logan's website.

I am confident that this will be an outstanding school year and look forward to working with the staff and community to continue the James Logan Elementary School tradition of academic excellence! Please continue to watch for information about upcoming events including Back to School Night. I look forward to seeing you there!

Sincerely,

M. Grill

Principal

Mission Statement

The staff of James Logan Elementary School will provide a safe, nurturing environment where all students feel loved! We will promote academic excellence and maintain high expectations for all students. We will prepare our students for college and careers. We will foster a positive school climate which respects and values diversity.

Vision Statement

The staff of James Logan Elementary School works to ensure that all students achieve at high academic levels by using innovative approaches to teaching. We deliver the curriculum with enthusiasm and motivate all students to acquire and integrate knowledge in meaningful ways. Our students use technology and apply higher order thinking skills in multiple situations to solve everyday problems. We meet the needs of all students by providing interventions based on individual student performance. The staff of James Logan Elementary School engages parents so that they actively adhere to our policies, participate in school activities, and enthusiastically support all school initiatives. With the support of all stakeholders, our vision of high achievement for all students will be achieved and sustained.

Shared Values

- All Children can learn and achieve.
- Education surpasses academics and includes: Social/Emotional Learning, the “Arts”, and educating the “whole” child.
- We encourage families to partner with us as we help children learn.
- We are committed to making our school successful by working with students, families and community members.

James Logan - A Community School

James Logan Elementary is one of the 17 designated Community Schools in Philadelphia. Community Schools is a partnership between the City of Philadelphia, the School District of Philadelphia, and the school communities to remove barriers to learning and support the success of each student. The long-term goal of Community Schools is to ensure that every student graduates college-, career-, and community-ready, and that communities are healthy, safe, hopeful, and supportive. In each Community School, there is a Community School Coordinator, who supports strategic partnerships and programs that promote wellness, stability, and learning opportunities for students, families, and neighbors. In addition to the Community School Coordinator, there are two additional partners that support families at the school; ACM (Attendance Case Manager), who supports attendance to ensure students are in school daily and to identify any barriers that may affect attendance; OST (Out of School Time) and after-school program.

General Information

School Hours

School begins each day at 9:00 A.M. and closes at 3:39 P.M. A kindergarten parent or designated adult must sign kindergarten students out at the end of the day.

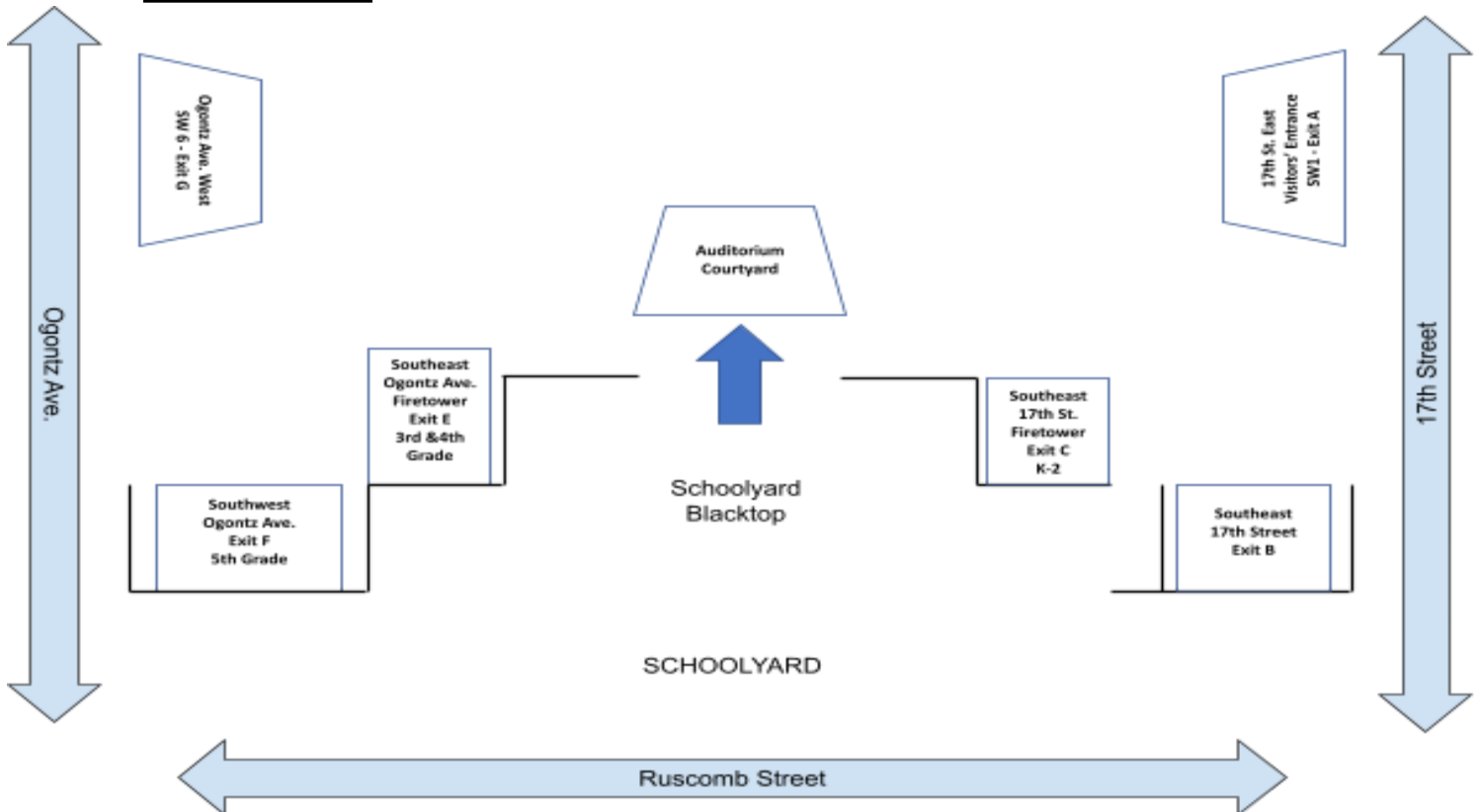
Arrival

All students will enter the school building through the courtyard doors. Teachers will pick students up from the auditorium at 9:00AM. There is no supervision of children before 8:55AM. Please do not drop children off before that time. For safety purposes, no parents will be allowed to enter the school building with their child. If a parent needs to come in for a legitimate concern they must go around the building and enter through the main entrance and sign-in. The student entrance will remain open until 9:05 A.M. Any students arriving after 9:05 A.M. will be issued a late pass and sent to class. After 9:05 A.M. late students must enter through the front entrance and obtain a late pass from the front desk or the main office.

Dismissal

Students are dismissed at 3:30 P.M. Parents must pick their child up from the designated doors below. There will be no early dismissals after 2:30PM.

Dismissal Doors:



Breakfast

Research indicates that students who begin school with a healthy breakfast achieve greater academic success. Free breakfast is offered to all students at Logan daily. Students are offered breakfast at 9:00 A.M. upon arrival to school.

Lunch

All students are entitled to a free school lunch. A monthly menu is sent home listing all breakfast and lunch offerings for each day. Students are also welcomed to bring lunch from home. Menus can also be found at <https://www.philasd.org/foodservices/about/menu/>.

Healthy Eating

The Logan Community is a healthy one. Students are exposed to programming that teaches them to make healthy food choices and maintain an active lifestyle. Foods high in sugar and fat will not be allowed in the building, even for birthdays and celebrations.

Parents, did you...

- Complete your child's emergency contact form with the full and correct information on any adult that may pick up your child (including you)?
- Sign up for the Parent Portal and ensure that a current contact phone number and email address is on file?
- Sign up to receive phone, text and email alerts through the Parent Portal?
- Sign up for ClassDojo?

Attendance Policy

Attendance

Each child's goal is to reach a 95% attendance rate. That means they cannot miss more than 9 days in the school year (excused or unexcused.) We take this very seriously. Punctuality and good attendance are two of the basic principles of good work habits and ensures a student's success in school. Poor attendance and lateness become a barrier to learning.

Upon returning to school after an absence, each student must provide the teacher with an absence note signed by the parent or caregiver including the *dates and reasons for the absence*. Failure to provide a note will mean a child's absence is coded as an unexcused absence. Be advised that an absence note does not excuse a student if a pattern of absences or lateness exists. Children are not excused for attending trips with parents. Being absent from school to go on vacation will not be excused. The parent should notify the school if a child is expected to be absent for an *extended period of time for medical reasons or some other urgent concern*.

If students arrive at school after 10:00 A.M. without a note or leave before 1:00 P.M. without a note, they will be marked half a day unexcused absence. The half day unexcused absences will accrue to full days. Arriving after 11:00 A.M. or leaving before 1:30 P.M. will be counted as an illegal ½ day absence, unless a note from a doctor is provided. Two ½ illegal absences are equal to one full illegal absence. Absences of 3 or more consecutive days will require a doctor's note in addition to a parent or caregiver's note.

After the 8th non-doctor's note absence, every subsequent absence must have a doctor's note in order to be excused. It is the parent's and/or child's responsibility to check with the teacher about make-up work and/or tests and assignments.

10 unexcused absences, will result in a referral to truancy court/DHS and suspension of student participation in a range of school activities. A student with 10 consecutive unexcused absences will no longer be enrolled in Logan Elementary.

An absence note must be submitted to the teacher within three days of an absence or the absence will be coded unexcused. Families may also submit notes electronically at <https://forms.gle/kPCGwmX1a17DARBA9>



Late Policy

Punctuality sets the tone for the school day. Students who are constantly late disrupt the instructional program and quickly fall behind in school. Students arriving at school after 9:05 A.M. are considered late. *Chronic lateness will be investigated.*

Early Dismissal

It is imperative that your child remains in school the entire day in order to maximize the benefits of instruction. Instructional time is valuable and cannot be recouped once it is lost. Children with numerous early dismissals quickly fall behind in school so it is vital that parents schedule medical appointments after school and/or during school closures. If your child must be dismissed early, he or she must bring in a written note signed by the parents stating the time and reason for the early dismissal. Parents will then report to the office and sign the child out in the "Sign-Out Book." *All adults must show ID* to verify they are on the list of adults approved to remove a child for an early dismissal as indicated on the emergency contact sheet. The child will then be called to the office. For the safety and security of your child, no child will be dismissed without an identified adult (21 and over) to accompany him or her. There are no early dismissals after 2:30 P.M.

Emergency School Closing

When school is closed due to extreme weather conditions, an announcement will be made over KYW RADIO 1060 and television stations early in the morning. The announcement "ALL PHILADELPHIA PUBLIC SCHOOLS ARE CLOSED" will be posted on the School District's website. When it is necessary to close school during the school day, television and radio stations will also make announcements. It will be announced as, "ALL PHILADELPHIA PUBLIC SCHOOLS WILL CLOSE AT (time)." In the event of an emergency closing at Logan Elementary School, parents will be notified by telephone messenger and School District website. It is imperative that we have current home information, emergency contact numbers, and work numbers on file. It is important to review with your child the instructions for what to do in the event that you are not at home when he or she arrives home from school. Parents can also download the KYW radio "app" so they can receive important alerts on their cellular telephones.

Parents, did you...

- Sign up for school closing alerts on KYW or other local news stations?
- Did you sign-up for the Logan Dojo?

School Safety & Security

Safety Drills

The safety of your child and all children in our schools as well as the safety of the school staff and support personnel is very important to us. In order to maintain a safe environment for our children to study and learn, it is necessary that we practice our emergency and crisis response plans by having drills designed to exercise our procedures. We will be conducting various drills throughout the school year.

FIRE DRILLS - The school will conduct a “fire drill” each month that school is in session. This is a Fire Code requirement. We want each student to understand and be aware of the importance of this drill and not be afraid when the fire alarm is sounded. By practicing they will know what to do and how to do it.

LOCKDOWN DRILLS - The school will conduct one “Lockdown Drill” each school year. This type of drill will secure the school building and safely shelter all students, staff and visitors inside the building. The purpose of this drill is to keep the students safe from any danger outside or inside the building. During a “Lockdown Drill” all of the perimeter doors to the school building will be locked and will remain locked until the danger or issue outside or inside the building is removed. To enable everyone to remain safe, no one will be allowed to enter the building or leave the building until the authorities authorize such a release.

SHELTER-IN-PLACE DRILLS - The school will conduct one “Shelter-in-Place” drill each school year. The purpose of this drill is to be prepared to move to a safe location within the building in case of severe weather or tornadoes.

Visitors

For the safety and security of staff and students, all visitors are required to sign-in and show identification at the front desk and obtain a visitor’s pass before gaining access to any part of the building. They must also sign-out prior to exiting the building. It is imperative to maintain an accurate record of who is in the building at all times. Visitors are not permitted to enter the building through school yard doors.

Legal Custody

Parents/Guardians are asked to inform the main office and the child’s teacher when legal custody of a child resides with one parent. School personnel can only make decisions about the child (e.g., permission to pick up a child from school) based on official legal documents. It is important for the school to have a copy of the custody decree. Custodial parents/guardians likewise are asked to supply the school with copies of restraining orders.

Special Release

The safety of your children is paramount. School district employees are required to follow strict guidelines for releasing students from school. Please read the letter and policy from the district at the end of this handbook. Children will only be released to an adult with proper photo identification that is also listed on the child’s emergency contact form. Thank you for your cooperation in keeping Logan safe.

Volunteer Clearances

The Pennsylvania Department of Education requires volunteers to obtain the following clearances:

- Report of criminal history from the Pennsylvania State Police (PSP); and
- Child Abuse History clearance from the Department of Human Services (Child Abuse)

Additionally, the School District of Philadelphia requires volunteers to complete the following:

- Volunteer Code of Conduct
- Volunteer Affirmation or FBI Background Check (if volunteer has lived outside of PA in the past 10 years)
- Volunteer Orientation (online or in-person)

Copies of the volunteer packet must be on file in Logan's office. ***You must complete these steps in order to chaperone field trips.***

Parents, did you...

- Review the drills with your child and explain that we practice them to keep everyone safe?
- Complete your volunteer registration packet?

Communication

School Messenger

The administration sends important information through School Messenger. We will send important messages via all-calls, text messages and emails. These messages will be sent to the phone number and email addresses on file. If you are not receiving these messages, please log into the Parent Portal to ensure the correct information is on file.

Folders

Important handouts and information will be sent home via your child's folder each week. We strongly encourage you to check your child's folder daily for important updates.

Agenda Books

Students in grades K-5 will receive agenda books. They will write down their homework and important information in this book. Please check it daily.

Parent Portal

The Parent Portal is accessible through the School District of Philadelphia's homepage (<http://www.phila.k12.pa.us/>). PLEASE SIGN UP FOR THIS! Directions are found in the resources section of this handbook. Through this portal you are able to access the Student Information System (SIS) to check your child's grades and absences.

Student Portal

Students have access to the Student Portal where they can access online programs and resources. Students access this using their student ID number.

Translation & Sign Language Interpretation Services

Translation and sign language interpretation services are available. Please inform the teacher or main office to take advantage of these services.

Parents, did you...

- Provide updated and accurate phone numbers and email addresses to the school?
- Sign up for messages via the Parent Portal?
- Check out your child's folder?

School Health Information

Immunization of Students

All pupils must be completely immunized or exempted before admission to any public, parochial, or private school in Pennsylvania. This is required by the Pennsylvania Department of Health, the Philadelphia County Board of Health, and the School District of Philadelphia. The reason for requiring immunization is to protect pupils from preventable communicable diseases and their medical and educational complications.

Immunization Disease:	Required for Admission Number of Doses:
D'TaP(Diphtheria, Tetanus and acellular Pertussis)	Five(only 4 needed if #3 was after 4th birthday)
Polio (IPV)	Four (only 3 needed if #3 was after 4th birthday)
MMR(Measles, Mumps, Rubella)	Two (first must be after 1st birthday)
Hepatitis B	Three
Varicella (Chickenpox)	Two (administered on or after the first birthday), or past disease

Physicals

All students entering kindergarten and all students entering the district for the first time are required to turn in a physical form completed by their primary care provider.

Medication

Any medication to be administered during school hours requires an order from the student's physician. If your child requires medication in school, please see the nurse for a "MED 1" form. *Please do not send medication to school with your child until you have contacted the school nurse.*

Academics

Logan teachers will provide your child with a rigorous standardized curriculum in a student-centered learning environment. Students' interests, and learning styles will be assessed in order to meet the needs of individual learners and motivate students. Our teachers participate in ongoing professional development that will enhance their professional practice.

The core subject areas of Reading, Mathematics, Science, and Social Studies will be taught daily, with many of the content areas being woven in through thematic units based on the PA Common Core Standards. These standards increase the focus on critical thinking in reading and writing and authentic problem solving and conceptual understanding in math. In science and social studies, students will learn like the experts in these areas.

Students will also have Physical Education, Art, and Digital Literacy as special classes.

Report Card Conference Dates

The full academic calendar is available in the back of this handbook and on the School District of Philadelphia’s website. Students are dismissed at 12:30PM on report card conference days.

1st Marking Period - November 21, 22, and 23, 2022

2nd Marking Period - February 1, 2, and 3, 2023

3rd Marking Period - March 29, 30, and 31, 2023

Final report cards will be distributed at the end of the year.

HONOR ROLL:

First Academic Honors	Second Academic Honors
A’s in ALL subjects	A’s and B’s in ALL subjects
All positive comments	All positive comments

After-School Activities

After-school activities include, but are not limited to, those that address students’ academic needs and interests. Students will meet with their activity advisors immediately after school in the schoolyard. Parents/guardians must pick up their children immediately following activities at the designated time. Students absent from school the day of their activity may not attend on that day. Because participating in after-school activities is a privilege, an advisor may remove any student not adhering to school procedures.

TITLE I PROGRAM

The No Child Left Behind Act of 2001 (NCLB) mandates that schools give information to parents/caregivers regarding:

2. The achievement of their children;
3. The choices they can make about their children’s education;
4. The performance of their schools; and
5. Information regarding their children’s teachers.

Highly Qualified Staff

NCLB Section 1111 requires principals to notify parents of their rights to request information. Notices will be sent out in September regarding the qualifications of the child’s teacher. Parents must also be notified if a child is being taught, for four consecutive weeks, by a teacher who is not

highly qualified. These notices will be sent out at the end of September and at regular intervals if necessary, if students are being taught by a substitute who is not highly qualified.

Parent Involvement Policy

Section 1118 of NCLB requires all schools receiving Title I funds to develop a written parental policy and to involve parents in planning, reviewing and improving parental involvement programs. A copy of the School District of Philadelphia Parental Involvement Policy, as well as the individual School Parental Involvement Policy is as follows:

Trips

Trips will be taken during the school year to enhance the educational experience of the James Logan Elementary School students. When a trip is scheduled, teachers will generate a trip slip providing details such as the purpose of the trip, destination, departure time, mode of transportation, lunch needs, approximate return to school, and cost.

The following is a list of general policies regarding trips:

- Eligibility to attend trips is based upon the Logan Earned Rewards System
- All money and signed permission slips are due by the deadline given by the teacher
- Trip money (cash only) and signed permission slip are to be returned to the child's teacher
- Siblings are not permitted to attend trips
- Chaperones must be 21 years or older
- Parents/Guardians who are chaperoning a trip must return to school with the class
- Trip fees cannot be returned due to absence or exclusion for disciplinary reasons since tickets are purchased in advance of the trip

MTSS

Students who are at-risk either academically and/or behaviorally will be referred to Tier II of MTSS, Multi-Tiered System of Support. Parents will be informed of the process and are invited to be active participants. Children in MTSS receive research-based intervention programs. These include:

English Language Arts

*Lexia**

Reading Mastery

Corrective Reading

Math

*iReady Math**

Corrective Math

Connecting Math Concepts

*Denotes a program that can be accessed at home via the Student Portal.

Special Education

As a parent, you are uniquely qualified to know your child's learning strengths and weaknesses. If it is determined that your child is eligible for special education services, school professionals will utilize your knowledge in designing a special education program for your child's benefit. Your child may be eligible for special education if your child:

1. Has an intellectual disability, emotional disturbance, an orthopedic impairment, deafness, a speech or language impairment, a visual impairment (including blindness), autism, traumatic brain injury, other health impairment, a specific learning disability, deaf-blindness, or multiple disabilities *and*
2. Needs special education, as determined by an evaluation team.

Your child must meet both qualifications in order to be eligible for special education. In Pennsylvania, all children eligible for special education have the right to a free, appropriate, public education (FAPE).

Students who have been identified with special needs will receive special education services in the Least Restrictive Environment as indicated in the Evaluation Report and Notice of Recommended Educational Program and as delivered by the Individualized Education Plan. In some cases, the Least Restrictive Environment will mean services must be provided at another location. Please see the resources section of this handbook for additional resources.

English to Students of Other Languages

Students in grades 1 through 5 whose primary language is not English will receive language instruction from an ESOL teacher.

PENNSYLVANIA SYSTEM OF SCHOOL ASSESSMENT (PSSA):

The annual Pennsylvania System School Assessment is a standards-based, criterion-referenced assessment which provides students, parents, educators and citizens with an understanding of student and school performance related to the attainment of proficiency of the academic standards. These standards in English Language Arts, Mathematics, and Science and Technology identify what a student should know and be able to do at varying grade levels. School districts possess the freedom to design curriculum and instruction to ensure that students meet or exceed the standards' expectations.

- Every Pennsylvania student in grades 3 through 8 is assessed in English Language Arts and Math.
- Every Pennsylvania student in grades 4 and 8 is assessed in science.
- Individual student scores, provided only to their respective schools, can be used to assist teachers in identifying students who may be in need of additional educational opportunities, and school scores provide information to schools and districts for curriculum and instruction improvement discussions and planning.

Homework

The completion of homework is an expectation at James Logan School. Teachers provide homework to practice and review class lessons and to get students ready for upcoming lessons. Homework must be completed on time. Completion of homework assignments will be reflected in students' report card grades. In addition to completing written homework, students should read each night. Please refer to the suggested chart for guidelines.

Kindergarten	20 minutes
Grades 1-2	30 minutes
Grades 3-5	30-50 minutes

As a parent, you can help your child learn at home in the following ways:

1. Set up a regular time and a quiet place for your child to work
2. Prepare all of the materials needed to complete homework (pens, pencils, erasers, calculator, paper, books, highlighters etc.)
3. Review homework with your child before it is submitted
4. Speak with your child's teacher on a regular basis about his or her progress

Computer Usage

We are fortunate to have access to technology at our school. Students must take care of all equipment and may not access inappropriate websites. Willful damage to computer equipment and inappropriate usage may result in restitution and/or withdrawal of computer privileges.

Personal Electronics

Personal electronics (such as an iPod, cell phone, hand-held video game, beeper, radio, CD player, pager) are not permitted in the school. These items are disruptive to learning and can be easily lost or misplaced. Any electronics brought to school will be confiscated and held for parents to pick up. The staff assumes no responsibility for confiscated personal items.

Cell phones are a direct violation of School District Policy. Cell phones will be confiscated and only returned to the parent.

Parents, did you...

- Mark your calendar with important dates such as days off, half days and report card conferences?

Parents, did you...

- Notify your child's teacher of any of the above supports that he or she should be receiving?

Student Behavior Expectations

It is the responsibility of the school stakeholders to provide a safe and secure environment. Routine and structure is a key element for the safety of all our children. Clear expectations keep students accountable through active engagement. Good habits and appropriate behaviors are learned early in a child's development. It is also at this time, when parental involvement is at its highest, that it is important for school staff and parents to work together to achieve and maintain a school atmosphere conducive to learning.

At Logan we take a restorative approach to resolving conflict and preventing harm. Restorative practices are the procedures of proactively building healthy relationships and a sense of community to prevent and address conflict and wrongdoing. One method of resolving conflict with student voice is through peer mediation. Another restorative practice utilized at Logan is community conferencing which is a practice that provides students and educators with effective ways to prevent and respond to school conflict.

Parents, as an important part of the Logan team, can assist by teaching their children appropriate and proper behavior, respect and responsibility. It is a continuous process. What your child learns at home, can and will be carried into the school day. All students are expected to behave in an acceptable and responsible manner while at school, on field trips, riding the bus, in the school yard, lunchroom and other school related situations. Positive behavior, courtesy and cooperation are essential to learning. Logan School adheres to the *School District of Philadelphia Student Code of Conduct*

Logan takes reports of bullying and/or harassment very seriously. In an effort to be as responsive as possible the School district of Philadelphia has created a centralized reporting form. This system

ensures a consistent, immediate response and allows for collection of data to further inform our decision making. This procedure starts by filling out the Bullying and Harassment Reporting and Investigation form which can be found on the school district's website. Schools are required to investigate all reports within two (2) school days after receipt of the form.

Often parents and children use the term bullying to describe all types of conflicts between students. The correct definition of bullying is as follows:

- It is aggressive behavior or intentional actions that result in harm
- It is carried out repeatedly over time
- It occurs within an interpersonal relationship where there is an imbalance of power (e.g., one person is physically larger, stronger, mentally quicker, or socially more powerful)

Bullying, as defined in the policy, refers to direct or indirect action, which may include but is not limited to:

- *Physical*: hitting, kicking, pushing, shoving, getting another person to hurt someone
- *Verbal*: racial slurs, name-calling, teasing, taunting, verbal sexual harassment, gossiping, spreading rumors
- *Non-Verbal*: threatening, obscene gestures, isolation, exclusion, stalking, cyber-bullying (bullying that occurs by use of electronic or communication devices through means of email, instant messaging, text messages, blogs, photo and video sharing, chat rooms, bash boards, or websites)

There are clear expectations for student behavior in the cafeteria. Please review these with your child.

1. Enter quietly and sit in your seat
2. Remain seated at all times
3. Line up quietly to get your lunch when you are told.
4. Eat your lunch with appropriate table manners.
5. Speak in a calm and quiet voice at your table.
6. Clean up the area around you.
7. Wait until you are told to throw out your trash.
8. Raise your hand if you need help.
9. Line up quietly to exit the cafeteria.

The School District of Philadelphia's Code of Conduct can be found here:

<https://www.philasd.org/studentrights/programsservices/discipline-office/>

PERSONAL ITEMS/MATERIALS: Only items and materials related to a student's education should be brought to school. Logan strongly discourages students from bringing **cell phones and other electronics** to school. The school is **not responsible** for lost, damaged, or stolen devices. Students who choose to bring their cell phones/electronics to school are expected to use them responsibly and may only use them when directed. Students who fail to adhere to the school's cell phone and electronics policy will be required to serve a school consequence and there will be communication with the home.

Discipline

The mission of the James Logan Elementary School is to provide students with a strong academic foundation for lifelong learning. We seek to guide them in developing a sense of respect, responsibility, and self-discipline. One of the school's most important goals is to establish an atmosphere in which students feel safe, welcome, and motivated to excel. At the James Logan School, it is understood that a successful, nurturing and high-achieving school in which the faculty and staff are committed cannot exist without discipline.

At the heart of the James Logan School Discipline Plan is the expectation of respect and responsibility for others. Our school has established a school-wide behavior plan known as the Logan Liftoff. The teachers in our school, with the support of the Devereux Foundation, developed this program. What is unique about our program is that we teach our students the expected behaviors throughout the school day during the first week of school. Each day our students are reminded to CPRK: Be Cooperative, Be Prepared for School, Be Respectful to others, and Be Kind to everyone.

Parents, did you...

- Review the Code of Conduct with your child?

School Uniforms

Dress Code

The School District of Philadelphia mandates that all students wear school uniforms every day that school is in session. Parents will be notified if a student is in violation of the dress code. Failure to wear school uniform will result in loss of privileges determined by the administration. Further disciplinary action will be taken if a student continues to violate this policy.

- ❖ Boys-plain navy blue pants, pastel **yellow button down shirts with collar, and navy blue ties**. Navy blue sweaters (cardigan or pullover). Hooded sweatshirts may not be worn. Shirrtails are to be tucked in and pants are to be worn around the waist with a dark solid colored belt.
- ❖ Girls- knee length navy blue skirts, slacks or jumpers with pastel yellow blouses with **cross ties**. Girls may **NOT** wear pants under skirts or jumpers. They may wear Navy blue sweaters (cardigans or pull over).
- ❖ Physical Education- Students must wear navy blue shorts/sweatpants with a pastel yellow shirt
- ❖ Students may wear shorts on warm weather days. Shorts must be navy blue and be knee length. Button front shirts are to be worn. No shirts that expose a child's stomach area may be worn. Sandals, crocs or flip-flops are not permitted.

The following are ***not acceptable*** as part of the school uniform:

Jeans of any color
Undershirts/T-shirts with logos
Tank tops
Midriff tops, spaghetti straps or see-through clothing
Sweatshirts other than the official school sweatshirt
Large or dangling earrings and novelty jewelry
Make-up, body glitter
Hard-soled shoes
Head wear other than for religious purposes (no bandanas, scarves, hats, etc.)
Sandals
Open-toe/heel shoes

Girls' Uniform

- **Blue crosstie**
- **Yellow buttoned shirt**
- **Navy blue skirt, pants, or dress**
- **Black shoes/sneakers**



Boys' Uniform

- **Blue tie**
- **Navy blue slacks**
- **Yellow buttoned shirt**
- **Black shoes/sneakers**



Important Resources, Communications and Policies from the School District of Philadelphia





1. Parent & Family Portal Directions
2. Special Release Procedures
3. Parent and Family Engagement Policy
4. School-Parent Compact
5. Volunteer Paperwork Checklist
6. 2022-2023 Academic Calendar
7. Steps of Communication at Logan Elementary

Parent & Family Portal

The School District of Philadelphia is proud to offer a tool that parents and family members may use to stay connected to their child and their school.

The School District of Philadelphia's Parent & Family Portal gives you access to valuable information about your child's education and school.

Through the Portal, View Your Child's:

-  **ACADEMIC HISTORY**
-  **TEST RESULTS**
-  **ATTENDANCE**
-  **AND MORE!**



YOU CAN LOG IN ANY TIME FROM ANY COMPUTER, TABLET OR MOBILE PHONE!

GET ALERTS VIA



TEXT
MESSAGE



PHONE
CALL



E-MAIL

You can receive alerts about important issues that might impact your child (i.e. weather-related school closures, attendance alerts and upcoming events of interest to families).

How do I sign up for the New Parent & Family Portal and set up my account?

You must have a personal email address to sign up for a Parent & Family Portal account. You can register for a free email account using Gmail, Outlook, Yahoo, or a similar service.

For more information on how to set up your Parent Portal, flip the page over!



THE SCHOOL DISTRICT OF
PHILADELPHIA

Parent & Family Portal: Getting Started

1) WHERE DO I START?

Just visit <http://signup.philasd.org> in your web browser, and have your **Confirmation Code** ready.

WHAT'S A CONFIRMATION CODE?

Confirmation Codes are used by parents or guardians to register. The Confirmation Codes are only needed once and will expire on the first of every month. You can get your Confirmation Code from your student's school or you can register completely online!

3) IF YOU DON'T HAVE A CONFIRMATION CODE:

- Click on No, I would like to look up my Confirmation Code.
- Enter the personal information of your student (if you have more than one student, you only need to enter one student's information.)
- Select your name and a current telephone number from your student's record to request the Confirmation Code. The Confirmation Code can be delivered by voice or text message.
- Now that you have your Confirmation Code, click the link to return to Account Registration, and begin the process.

2) IF YOU HAVE YOUR CONFIRMATION CODE:

- Click on Yes, take me to Account Registration.
- Enter your Last Name and Confirmation Code. Click Next.
- Enter your email address.
- Confirm your email account by clicking on the link provided in the email message.
- Click on the web link inside the email message to complete your registration.
- After you confirm registration, you will set up your "Security Settings." Select a password and provide answers to three security questions.
- Log in to your new account with your email address and new password.

WE'RE HERE TO HELP!

CALL US!
(215) 400-4000

EMAIL US!
ask@philasd.org

VISIT US!
philasd.org/pfportal



SPECIAL RELEASE PROCEDURES FOR SCHOOL DISTRICT OF PHILADELPHIA STUDENTS
EFFECTIVE DATE: SEPTEMBER 9, 2013

I. Protocols

- A. Only the principal or the principal's designee may grant the early release of students during the school day. The principal and designee must be fully informed regarding procedure and process.
- B. All of the following procedures apply to all of the students in the building, including pre-kindergarten students.
- C. Under no circumstance may a pre-kindergarten through 12th grade pupil be released to an adult who is not properly identified. In addition to obtaining valid identification from the individual who is picking up the student, school-based staff must also check the student's pocket/record to determine if the child's parent or legal guardian has approved or denied the individual access to the student. If there are any Judicial orders in the student's record/pocket and there are any concerns about those orders, please contact The Office of General Counsel at 215-400-4120.
- D. Valid identification must include the photograph and signature of the individual picking up the student. A government issued ID is preferred.
- E. The release must take place in the school office and not in any other location in the school. Students may not be released from the nurse's office. Under no circumstance are non-school staff to be wandering unaccompanied in the school building.
- F. Visitation by parents/guardians that do not have an educational purpose will not be permitted.
- G. If there is not an emergency situation, those individuals listed on the emergency pickup card cannot remove the child from school without the parent/guardian's approval.
- H. When a written request is received by the parent/guardian to release any student to someone other than the guardian, the authenticity of the request must be established. Telephone requests must be carefully screened. Parents/guardians should be advised that approval of release of their child to another adult, based on written or telephone requests, may be refused.

For all students released early, the following information must be recorded in the school office:

- 1. Date
- 2. Pupil's name
- 3. Room Number
- 4. Time of dismissal
- 5. Adult's name (*printed and signed*)
- 6. Relationship to student
- 7. Type of identification used
- 8. Staff initials
- 9. If age-appropriate, student initials

Please See the attached Early Dismissal Log to be initiated daily

SPECIAL RELEASE PROCEDURES FOR SCHOOL DISTRICT OF PHILADELPHIA STUDENTS
EFFECTIVE DATE: SEPTEMBER 9, 2013

- I. All of the above procedures must also be followed when the school day has officially ended and there are remaining students who are being picked up late.
- J. When confirming an identification, all adults who are picking up students must remove their headwear, including but not limited to burqa, chadar, boshiya, niqab, or hats. All staff should be culturally sensitive in asking adults to remove these items and this activity should take place if at all possible in a private area and by the same gender.
- K. All students, including pre-kindergarten and kindergarten students, must enter through the main door.
- L. During the school day, parents/guardians may not come into the schoolyard during recess without the expressed approval of the school principal. Students may not, under any circumstance, be dismissed early from the schoolyard. All early dismissals must occur in the main office.
- M. All schools must establish and communicate a protocol whereby visitors are permitted into the building, (by Aiphone or another method). All visitors must be carefully monitored when entering a school building to ensure each travels directly from the entrance to the school's main office.
- N. All staff must wear their School District of Philadelphia identification badges, at all times, in part to distinguish staff from visitors.
- O. Emancipated minors with a court order may be released without an accompanying adult.
- P. Students 18 years of age or older, who live independently without a guardian, may be released without an accompanying adult.
- Q. All emergency contact information must be entered into the School Computer Network (SCN). Please contact the SDP help desk for assistance.

II. Circumstances That Warrant an Early Release of a Pupil to be Granted

- A. Medical and Dental Appointments
 - 1. Dismissal of students for medical or dental appointments may be permitted only for emergency purposes. A note from a physician or a dentist should certify the emergency (need not be submitted in advance).
 - 2. The School Handbook distributed to parents at the beginning of the school year must inform parents that medical and dental appointments should be scheduled during non-school hours. This policy should be reiterated during the school year, as needed.
 - 3. If a student is released for emergency medical or dental treatment, the date, time of the release and time of return must be on file in the school office
- B. Illness or Injury
 - 1. A parent or other responsible adult must be contacted to come to the school when a student's illness or injury requires immediate notification.
 - 2. The parent, guardian, or other designated adult representative of the family who comes to school must report to the office and provide valid identification, checked against school records, before the student is released.

SPECIAL RELEASE PROCEDURES FOR SCHOOL DISTRICT OF PHILADELPHIA STUDENTS
EFFECTIVE DATE: SEPTEMBER 9, 2013

- C. Suspensions
 - 1. Students are to remain in the building until the close of the school day unless released to the parent, guardian or other responsible adult. The identification of the adult must be verified in accordance with this procedure.

- D. Hearings
 - 1. When a student or parent presents a summons from Juvenile Court, the principal must dismiss the student in accordance with this procedure.

Note:

- *It is the responsibility of the principal to inform and review with all school staff the Special Release Procedure, as well as post this procedure prominently throughout the school and on the website in multiple languages. This procedure should also be distributed throughout the year, at multiple occasions.*

- *Schools should forward reminders to parents, at every opportunity, to update: (1) parental contact information, (2) list of approved individuals who may pick up their child (once identification is confirmed), and, (3) court orders or special instructions regarding their child.*

- *All school staff must sign the accompanying form demonstrating receipt of this procedure and their acknowledgement of their understanding of the procedure. The signed, and dated form is to be maintained in the employee's folder.*

Issuance Date: September 9, 2013



William R. Hite, Jr., Ed.D.



**James Logan School
Parent and Family Engagement Policy**

**School Year 2022-2023
Revision Date: April 6, 2022**

In support of strengthening student academic achievement, James Logan School receives Title I, Part A funds and therefore must jointly

James Logan School agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A,
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school,
 - Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents
 - If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children,
 - Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities,

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

**DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT
REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS**

Section A: JOINTLY DEVELOPED

James Logan School will take the following actions to involve parents in an organized, ongoing, and timely manner in the

- *Invite parents and families to participate and share their input at the Winter and Spring Title I meetings. During the Spring meeting, the school and parents jointly develop the Parent and Family Engagement Policy and the Parent-School Compact. This year's meeting was held on April 6, 2022.*
- *Invite parents and families to attend monthly School Advisory Council meetings.*
- *Use surveys and meetings to obtain feedback, ideas and suggestions from parents and families.*

Section B: ANNUAL TITLE I MEETING

James Logan School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all

Our Annual Title I Meeting will be held during Back to School Night on September 23, 2021. At this time, staff will make a presentation to parents on state content academic standards, PSSA state assessments, parent rights to know under Title I, school curriculum and academic programs and ways to work with educators and monitor student progress.

Section C: COMMUNICATIONS

James Logan School will take the following actions to provide parents of participating children with (1) Timely information about the Title

- Distribute copies of the Parent and Family Engagement Policy and School Parent Compact to all students to be taken home.

Section D: SCHOOL-PARENT COMPACT

James Logan School will take the following actions to jointly develop with parents of participating children a school parent compact that

*- Invite parents and families to participate and share their input at the Winter and Spring Title I meetings. During the Spring meeting, invite parents and families to attend monthly School Advisory Council meetings.
- Use surveys and meetings to obtain feedback, ideas and suggestions from parents and families.*

Section E: RESERVATION OF FUNDS

If applicable, James Logan School will take the following actions to involve the parents of children served in Title I, Part A schools in

During the Winter Title I Parent Meeting, we explain what the school budget and Schoolwide plan are and why we need parent input. This year's Winter Title I Meeting was held on February 9, 2022. At this meeting we discussed specifics related to the current budget such as how much the total budget is and how funds are allocated. We also discussed the school's Title I budget and how the funds are being used for the current school year. Parents have the opportunity at the meeting to give input into the spending of the 1% Title I parent set-aside for next year.

Section F: COORDINATION OF SERVICES

James Logan School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and

*- Provide information to local preschool programs about registration, Kindergarten Open House, and school-community events to encourage local pre-k parents to attend these events.
- Inform parents and community members via school website about available programs and services through the Office of Specialized Services and Office of Family and Community Engagement.
- Speakers from the School District of Philadelphia FACE Office, or outside agencies such as The Mayor's Office of Education, and Devereux will be invited to conduct the parent workshops.*

Section G: BUILDING CAPACITY OF PARENTS

James Logan School will build the parents' capacity for strong parent and family engagement to ensure effective

- Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to
- Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using
- Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - The challenging State's academic standards
 - The State and local academic assessments including alternate assessments
 - The requirements of Title I, Part A
 - How to monitor their child's progress

- How to work with educators to improve the achievement of their child

- Workshops will be conducted throughout the year such as helping students access asynchronous tasks and virtual learning, accessing the Parent and Family Portal, Understanding the Core Curriculum through Literacy and Mathematics workshops, School Selection Process, Preparing for the PSSA, and a variety of other trainings based on parents' feedback.
- Breakfast with the Principal will allow parents to communicate issues or concerns that they may have directly with administration.
- The James Logan Elementary School Staff will conduct monthly workshops meetings regarding the above-mentioned topics. Each monthly parent meeting will also have a component that addresses academic success and a review of the school's data.
- Speakers from the School District of Philadelphia FACE Office, or outside agencies such as The Mayor's Office of Education, and Devereux will be invited to conduct the parent workshops.
- The principal will notify the parents/guardians in the Wednesday weekly mailings and monthly calendar, of any and all workshops, seminars, Family activities, etc.
- Provide access to platforms such as Class Dojo that allow for a school wide effort to communicate with parents.

Section H: BUILDING CAPACITY OF SCHOOL STAFF

James Logan School will provide training to educate teachers, specialized instructional support personnel, principals, and other school

School Leadership will provide annual training to school staff on building effective partnerships with parents. Parent survey results will be shared with staff as well. This PD will happen during one of the designated district PD days in the Fall or Winter.

James Logan School will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may

- Hosting and coordinating a Family Literacy Event and other workshops.
- School District website and Parent and Family Portal Training.
- Hosting and coordinating Volunteer Orientation.
- Provide necessary literacy training for parents to support school-home connections.
- Train parents to enhance the engagement of other parents to maximize parent and family engagement and participation in their child's education.
- Develop partnerships with community-based organizations and partners.

Principal's Signature

Matthew Gwill

Date Signed

April 6, 2022



THE SCHOOL DISTRICT OF PHILADELPHIA

James Logan School School-Parent Compact

**School Year 2022-2023
Revision Date: April 6, 2022**

Dear Parent/Guardian,

The parents, students, and staff of James Logan School collaborated to develop this School-Parent Compact. Parents are encouraged to attend annual revision meetings held in the Spring of each year to review the compact and make suggestions based on student needs and school improvement goals. This year, the Spring Title I Meeting was held on April 6, 2022. Parents are also encouraged to participate in the School Family Engagement survey that is also used as a tool to collect parent feedback regarding the current Title I programs, policies and family engagement.

To understand how working together can benefit your child, it is first important to understand the district's and school's goals [The Board of Education's updated Goals and Guardrails are available on the School District Website at www.philasd.edu](http://www.philasd.edu).

James Logan School GOALS

- *At least 62 % of students will attend 95% or more days of school.*
- *All students will make at least one year of growth in reading as evidenced by an increase in Aimsweb performance between Quarter 1 and Quarter 4*
- *Decrease the number of students scoring in the below basic category on the PSSA-Math assessment. No More than 30% of 3rd-5th grade students will score Below Basic.*
- *Decrease the number of students scoring in the below basic category on the PSSA-English Language Arts assessment. No More than 20% of 3rd-5th grade students will score Below Basic.*

To help your child meet the district and school goals, the school, you, and your child will work together:

SCHOOL/TEACHER RESPONSIBILITIES:

James Logan School will:

- *Provide high-quality curriculum and instruction in a supportive and effective learning environment.*
- *Communicate with parents frequently through Class Dojo, monthly newsletters, school messenger, the school's website and provide quarterly progress reports and report card parent teacher conferences.*
- *Provide opportunities for parents to volunteer and participate in school activities.*
- *Host Family Literacy and Math Night events where families will receive strategies for at-home activities.*

PARENT RESPONSIBILITIES:

We, as parents, will:

- *Ensure my child arrives at school on time and attends school every day.*
- *Ensure that homework is completed daily.*
- *Participate in decisions relating to my child's education.*
- *Promote positive use of my child's extracurricular time.*
- *Stay informed about my child's education and communicate with the school by promptly reading and responding to all notices from the school.*
- *Attend parent meetings and school related activities.*

STUDENT RESPONSIBILITIES:

- *Arrive on time and be prepared to participate in lessons.*
- *Follow school rules and demonstrate CPRK.*
- *Complete daily homework assignments.*
- *Read for at least 30 minutes every day outside of school.*
- *Take home all notices and information received from school every day.*

COMMUNICATION ABOUT STUDENT LEARNING:

James Logan School is committed to frequent two-way communication with families about

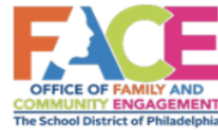
- *Class Dojo*
- *Monthly calendars*
- *Newsletters*
- *Phone messenger*
- *Text messages*
- *School website*
- *Google Classroom*
- *Parent and Family Portal*
- *Parent Teacher conferences*
- *Translations as needed*

ACTIVITIES TO BUILD PARTNERSHIPS:

James Logan School offers ongoing events and programs to build partnerships with families.

- *Back to School Night*
- *Kindergarten Open House*
- *School Advisory Council meetings*
- *Parent/Family workshops*
- *Fall, Winter, Spring Title I Input Meetings*
- *Volunteer Orientation and volunteer opportunities*
- *Parent and Family Resource Table located in the Parent Resource Center*

What you need to do
Before you volunteer!



Volunteer Paperwork checklist

**Bring the following to your school to Begin Volunteering.
Altogether, these make up the Volunteer Packet.**

- Volunteer Code of Conduct**
Go to www.philasd.org/FACE/volunteer to read, print, and sign our standards of behavior agreement, called the Volunteer Code of Conduct.
- Child Abuse History Clearance**
Go to <https://www.compass.state.pa.us/CWIS/Public/Home> to fill out. Find directions on www.philasd.org/FACE/volunteer.
- PA State Criminal Background Check**
Go to <https://epatch.state.pa.us/Home.jsp> to fill out. Find directions on www.philasd.org/FACE/volunteer.
- FBI Background Check OR Signed Volunteer Affirmation**
If you have NOT lived in PA for the past 10 years, go to www.pa.cogentid.com to obtain an FBI Background Check. If you HAVE lived in PA for the past 10 years, go to www.philasd.org/FACE/volunteer to print and sign the Volunteer Affirmation.
- Certificate of Volunteer Orientation Completion**
You have 45 days from your volunteer start date to complete our Orientation, either online or in-person. Go to www.philasd.org/FACE/volunteer to find both options.

Bring your Completed Volunteer Packet to the Main Office at Your School!

Questions? Need Assistance?
215-400-4180, Option #6 | volunteer@philasd.org

HOW TO PROBLEM SOLVE AT JAMES LOGAN ELEMENTARY SCHOOL

ACADEMIC CONCERNS (Grades/Assignments)

- Step 1 – Contact the Teacher
- Step 2 – Contact the School Based Teacher Leader
- Step 3 - Contact the Principal

BEHAVIOR CONCERNS

- Step 1 – Contact the Teacher
- Step 2 – Contact the Climate Manager
- Step 3 - Contact the Assistant Principal
- Step 3 – Contact the Principal

SPECIAL EDUCATION CONCERNS: (Accommodations, etc)

- Step 1 – Contact the Teacher
- Step 2 – Contact the Special Education Compliance Monitor
- Step 3 – Contact the Principal

ATTENDANCE and EARLY DISMISSALS (Excuse notes, requests for early dismissals, reconciliation of absences or lateness)

- Step 1 – Contact the Teacher
- Step 1 – Contact the Main Office
- Step 3 – Contact the School Counselor
- Step 4 – Contact the Assistant Principal

HEALTH CONCERNS AND MEDICAL ACCOMMODATIONS

- Step 1 – Contact the Nurse
- Step 2 – Contact the Principal

BEHAVIOR HEALTH CONCERNS

- Step 1 – Contact the Counselor
- Step 2 – Contact the Climate Manager
- Step 3 - Contact the Principal

ADMINISTRATIVE POLICIES/CONCERNS ABOUT A SPECIFIC TEACHER

- Contact the Principal

CONTACT INFORMATION - Main Office Telephone Number – 215-400-3670 – Follow the Prompts

M. Grill, Principal – mgrill@philasd.org

K. Brady, Assistant Principal- kjthomas@philasd.org

J. Williams, School Based Teacher Leader - jwilliams@philasd.org

M. Washington-Leslie- School Based Teacher Leader- mgoodwinwashington@philasd.org

R. Washington, Climate Manager - rjwashington@philasd.org

M. Oppenheimer, Special Education Compliance Monitor - mmtimko@philasd.org

M. Keefrider, Counselor - mkeefrider@philasd.org

S. McGarry, Nurse - smgarry@philasd.org

T. Chappelle, Secretary - tchappelle@philasd.org

Teachers' email addresses can be found on our website at: logan.philasd.org

James Logan Elementary Tentative School Calendar 2022-2023

August		December~Winter Spirit~ Cooperation		April~ Autism Awareness~Honesty	
23-26	District-wide Professional Development- Logan Staff	1	1st Quarter Awards Assemblies K-5	3,4,5,6,7	NO SCHOOL- Spring Recess
25	Logan Student Welcome Back Celebration Open House 3-4pm	2	NO SCHOOL- Staff Professional Development	10-14	Autism Awareness Week
29	First Day of School for Students 9AM-3:39PM	9	\$1.00 Dress Down Day	13	Academic & SEL Family Night - 5:30PM
29, 30, 31	Kindergarten 12:30 Dismissal; Kindergarten Interviews	15	Chat and Chew with Leadership 9:30AM	13	3rd Quarter Awards Assembly K-5
September~ Welcome Back ~ Grit		16	12:30 Dismissal Students; Staff Professional Development	14	12:30 Dismissal Students; Staff Professional Development
1, 2	Kindergarten 12:30 Dismissal; Kindergarten Interviews	22	Family Holiday Craft Activity: STEP Parent Engagement: 2:30pm	14	\$1.00 Dress Down Day
5	NO SCHOOL- Labor Day	22	Interm Reports Available in SIS	21	NO SCHOOL-Eid al-Fitr
9	\$1.00 Dress Down Day	18-26	Winter Spirit Week	17-21	College & Career Readiness Week; BET Day of Success
15	Back to School Night & Title I Parent Meeting-6pm	23	Movie Day (Afternoon school wide incentive)/Student Month	28	Holocaust Remembrance Day
16	NO SCHOOL- Staff Professional Development	23	\$1.00 Dress Down Day	21	PSSA Pep Rally 3pm
19	STOP THE BLEED- STEP Parent Engagement: 2:30pm	26-30	NO SCHOOL- Winter Recess	24-28	ELA PSSA Testing Window
23	\$1.00 Dress Down Day				
21	International day of peace	January~ Empathy			
26	NO SCHOOL - Rosh Hashanah	2	NO SCHOOL-New Year's Day (Observed)	May~ Citizenship	
29	Chat and Chew with Leadership 9:30AM	3	NO SCHOOL- Staff Professional Development	1-5	Teacher & Staff Appreciation Week
30	Say Goodbye to Summer Event/Student of the Month Celebration	5	Picture Retakes Day	3	SAC Meeting- 9:30AM
		13	\$1.00 Dress Down Day	1-12	Math/Science PSSA Testing Window
		16	NO SCHOOL- Dr Martin Luther King Day	5	12:30 Dismissal Students; Staff Professional Development
October~Bullying Prevention Month~ Responsibility		18	SAC Meeting- 9:30AM	9	Interm Reports Available in SIS
2-6	Bullying Prevention/Awareness Week	20	12:30 Dismissal Students; Staff Professional Development	12	\$1.00 Dress Down Day
5	NO SCHOOL- Yom Yippur	25	Term 2 Ends	16	NO SCHOOL-Election Day (Tentative)
7	12:30 Dismissal Students; Staff Professional Development	27	Logan Glow Party/Student of the Month Celebration	19	12:30 Dismissal Students; Staff Professional Development
10	NO SCHOOL-Indigenous People Day	27	\$1.00 Dress Down Day	25	Chat and Chew with Leadership 9:30AM
12	Employment Opportunity Program- Irene Grant, OIC- STEP Parent Engagement- 10am-			26	\$1.00 Dress Down Day
13	Interm Reports Available in SIS	February~Kindness~Black History Month		29	NO SCHOOL- Memorial Day
14	\$1.00 Dress Down Day	1, 2, & 3	12:30 Dismissal; Report Card Conferences		
24-28	Red Ribbon Week	7	2nd Quarter Awards Assembly K-5	June~ Leadership	
27	Literacy Family Night - 5:30PM	10	\$1.00 Dress Down Day	5-9	Spirit Week & Field Day (9th)
28	\$1.00 Dress Down Day	13-17	Random Acts of Kindness Week	12	5th Grade Move Up Ceremony
31	Storybook Character Day /Student of the Month Celebration	16	Math Family Night- 5:30PM	13	Last Day for Students; Term 4 Ends
TBD	Scholastic Book Fair	17	12:30 Dismissal Students; Staff Professional Development	14	Last Day for Staff; Professional Development
November~ STEM~Prepared		20	NO SCHOOL-Presidents' Day	19	Juneteenth (Observed) School and Offices Closed
2	SAC Meeting- 9:30AM	23	Chat and Chew with Leadership 9:30AM		
4	12:30 Dismissal Students; Staff Professional Development	24	\$1.00 Dress Down Day		
7-11	STEM Week	28	Interm Reports Available in SIS		
8	NO SCHOOL- Election Day	28	Logan Wax Museum / Learning Exhibition		
11	NO SCHOOL-Veterans' Day	TBD	100th Day of School Celebration		
15	School Pictures	March~ Respect~ Women's History Month			
15	Term 1 Ends	2/27-3/3	Literacy Week		
22	Family Board Game Night- STEP Parent Engagement: 5pm	3	12:30 Dismissal Students; Staff Professional Development		
23	Fall Festival; Student of the Month Celebration	8	SAC Meeting- 9:30AM		
25	\$1.00 Dress Down Day	10	\$1.00 Dress Down Day		
21, 22, 23	12:30 Dismissal; Report Card Conferences	14	Pi Day		
24-25	NO SCHOOL- Thanksgiving Holiday	17	12:30 Dismissal Students; Staff Professional Development		
		24	Term 3 Ends		
	PRETZEL DAYS WILL BE HELD EVERY THURSDAY for \$1.50	29, 30, 31	12:30 Dismissal; Report Card Conferences		
	* Monthly Calendars will be distributed with more dates*	31	\$1.00 Dress Down Day		

Last Modified: 6/3/22



Mr. Matthew Grill, Principal
Ms. Kia Brady, Assistant Principal
 1700 Lindley Avenue Philadelphia, PA, 19141
 215-400-3670
<https://logan.philasd.org/>

