



THE SCHOOL DISTRICT OF PHILADELPHIA

James Logan School **Parent and Family Engagement Policy**

School Year 2023-2024
Revision Date: May 23, 2023

In support of strengthening student academic achievement, James Logan School receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

James Logan School agrees to implement the following requirements as outlined by Section 1116:

Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A,

- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school,
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children,
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities,

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

Section A: JOINTLY DEVELOPED

planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

*- Invite parents and families to participate and share their input at the Winter and Spring Title I meetings. During the Spring meeting, the school and parents jointly develop the Parent and Family Engagement Policy and the Parent-School Compact.
This year's meeting was held on April 26, 2023.*

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- Invite parents and families to attend monthly School Advisory Council meetings.*
- Use surveys and meetings to obtain feedback, ideas and suggestions from parents and families.*

Section B: ANNUAL TITLE I MEETING

James Logan School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

Our Annual Title I Meeting will be held during Back to School Night on September 14, 2023. At this time, staff will make a presentation to parents on state content academic standards, PSSA state assessments, parent rights to know under Title I, school curriculum and academic programs and ways to work with educators and monitor student progress.

Section C: COMMUNICATIONS

James Logan School will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate to parent and family engagement and may use Title I funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

- Distribute copies of the Parent and Family Engagement Policy and School Parent Compact to all students to be taken home. In addition, we will make copies available on the Parent and Family Resource Room that is located across from the Main Office. Provide information on the school website. We will also make a digital copy available on our website.*
- We offer a variety of meeting times for our parents. We have provided morning and evening meets as well as meetings during the school day in our individual classrooms that are organized by our grade room teachers.*
- We will continue to offer virtual meetings as an alternative to in person meetings during the 2023-2024 SY.*
- Parents are always welcome to bring students to meetings and we can provide staff to support students academically during the meeting time.*
- Provide letters to parents and families in various languages based on the information in the Student Information System and in parent friendly language.*

Section D: SCHOOL-PARENT COMPACT

James Logan School will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

- Invite parents and families to participate and share their input at the Winter and Spring Title I meetings. During the Spring meeting*
- Invite parents and families to attend monthly School Advisory Council meetings.*
- Use surveys and meetings to obtain feedback, ideas and suggestions from parents and families.*

Section E: RESERVATION OF FUNDS

If applicable, James Logan School will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

During the Winter Title I Parent Meeting, we explain what the school budget and Schoolwide plan are and why we need parent input. This year's Winter Title I Meeting was held on March 8, 2023. At this meeting we discussed specifics related to the current budget such as how much the total budget is and how funds are allocated. We also discussed the school's Title I budget and how the funds are being used for the current school year. Parents have the opportunity at the meeting to give input into the spending of the 1% Title I parent set-aside for next year.

Section F: COORDINATION OF SERVICES

James Logan School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- Provide information to local preschool programs about registration, Kindergarten Open House, and school-community events to encourage local pre-k parents to attend these events.*
- Inform parents and community members via school website about available programs and services through the Office of Specialized Services and Office of Family and Community Engagement.*
- Speakers from the School District of Philadelphia FACE Office, or outside agencies such as The Mayor's Office of Education, and Devereux will be invited to conduct the parent workshops.*

Section G: BUILDING CAPACITY OF PARENTS

James Logan School will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

- Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and
- Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
- Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - The challenging State's academic standards
 - The State and local academic assessments including alternate assessments
 - The requirements of Title I, Part A
 - How to monitor their child's progress
 - How to work with educators to improve the achievement of their child

- Workshops will be conducted throughout the year such as helping students access asynchronous tasks and virtual learning, accessing the Parent and Family Portal, Understanding the Core Curriculum through Literacy and Mathematics workshops, School Selection Process, Preparing for the PSSA, and a variety of other trainings based on parents' feedback.*
- Breakfast with the Principal will allow parents to communicate issues or concerns that they may have directly with administration.*
- The James Logan Elementary School Staff will conduct workshops meetings regarding the above-mentioned topics. Each monthly parent meeting will also have a component that addresses academic success and a review of the school's data.*
- Speakers from the School District of Philadelphia FACE Office, or outside agencies such as The Mayor's Office of Education, and Devereux will be invited to conduct the parent workshops.*
- The principal will notify the parents/guardians in the monthly newsletter and monthly calendar; of any and all workshops, seminars, Family activities, etc.*
- Provide access to platforms such as Class Dojo that allow for a school wide effort to communicate with parents.*

Section H: BUILDING CAPACITY OF SCHOOL STAFF

James Logan School will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

- School Leadership will provide annual training to school staff on building effective partnerships with parents. Parent survey results will be shared with staff as well. This PD will happen during one of the designated district PD days in the Fall or*

Winter.

James Logan School will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

- *Hosting and coordinating a Family Literacy Event and other workshops.*
- *School District website and Parent and Family Portal Training.*
- *Hosting and coordinating Volunteer Orientation.*
- *Provide necessary literacy training for parents to support school-home connections.*
- *Train parents to enhance the engagement of other parents to maximize parent and family engagement and participation in their child's education.*
- *Develop partnerships with community-based organizations and partners.*

Principal's Signature

Matthew Gill

Date Signed

May 23, 2023